

Report to the GHRC Committee Statutory Filings and Compliance Report

May 4, 2021

PURPOSE

That the GHRC committee review and accept the statutory filings and compliance report.

HIGHLIGHTS

- Reporting obligations under the *Canada Not-for-profit Corporations Act* and regulations and the status of CNA compliance are noted below:
 - **File corporate annual return every year:** 2021 report filed on April 12, 2021.
 - **File any change of registered office:** To file on June 1, 2021 to 1500-275 Slater St. Ottawa, ON, K1P 5H9.
 - **Report changes regarding directors:** No new changes to report. A filing will be completed following the June 8, 2021 annual meeting of members.
 - **File financial statements and public accountant's report:** N/A – only applies to "soliciting" not-for-profit corporations.
 - **Keep articles up-to-date:** The CNA's articles of incorporation will be updated as part of the 2021-2023 refurb strategy and business plan.
- **34 of 35** directors have completed and signed the annual acknowledgement and disclosure form included in the *CNA Board of Directors - Conflict of Interest Policy* (as at April 28, 2021). The CNA will continue to follow-up with the director who has not completed the form. **The two (2)** disclosed potential conflicts were discussed *in camera* at the Feb. 23rd GHRC committee meeting.

MOTION

Resolved that the GHRC committee accept the statutory filings and compliance report.

APPENDICES

- N/A

