

## JOB POSTING – SENIOR ADVISOR, POLICY, AND REGULATORY AFFAIRS

The Canadian Nuclear Association (CNA) is seeking a Senior Advisor, Policy, and Regulatory Affairs to join our team on a two-year term basis.

### ORGANIZATIONAL PURPOSE

The Canadian Nuclear Association (CNA) is a non-profit organization established in 1960 to represent the nuclear industry in Canada and promote the development and growth of nuclear technologies for peaceful purposes. The CNA provides a voice for the nuclear industry in Canada. The primary goal of the association is to earn and sustain a high degree of credibility among key industry stakeholders, Canadians broadly and industry leaders to enable the advancement and growth of the industry.

The CNA offers a range of services: membership engagement, regulatory affairs; policy development; government relations; and communications to support the association's objectives and advance member-relevant interests in the political and public spheres.

*The CNA office is located on unceded territory of the Algonquin Anishinaabe Nation. We extend our respect to all First Nations, Inuit, and Métis peoples for their valuable contributions past and present.*

### ROLE SUMMARY

Reporting to the Director, Policy, and Research of the Canadian Nuclear Association (CNA), the Senior Advisor, Policy and Regulatory Affairs will monitor emerging issues; propose and conduct research and analysis; respond to inquiries; and provide recommendations and implementation support on regulations and policy. Positioning the nuclear industry to contribute substantially to Canada's net-zero 2050 goals will be a significant component of this work. The Senior Advisor will also support CNA management and member companies prepare for, and navigate, regulatory hearings with the Canadian Nuclear Safety Commission (CNSC).

The Senior Advisor, Policy and Regulatory Affairs will liaise with internal CNA staff and senior member company officials in the execution of policy/regulatory program requirements. Externally, the Senior Advisor represents and advocates on behalf of the CNA, interacting with members and other industry leaders, key government contacts, and public interest groups.

The position also requires the Senior Advisor to produce briefing materials for the Vice President of Operations and President/CEO and various committees and to act as a spokesperson for policy reforms and initiatives.

The CNA is a small but mighty team, and the role provides you with the opportunity to collaborate with the Director of Policy and Research and other senior staff to proactively identify opportunities for the nuclear industry to contribute to Canada's Net-zero 2050 goals and to mitigate potential regulatory, policy and stakeholder risks.



## WHAT YOU WILL DO:

The Senior Advisor, Policy and Regulatory Affairs supports the following two functions:

### **Policy:**

The policy work will position the nuclear sector to contribute substantially to Canada's net-zero 2050 goals. Key areas of interest will be the opportunities and barriers associated with nuclear technologies, markets, regulations/policies, and the nuclear ecosystem (materials and human resources). In this role you will:

- Support the development and implementation of a framework to investigate and address the opportunities and barriers to an enhanced role for nuclear power in Canada's net-zero 2050 transition.
- Anticipate and identify emerging issues, trends, and problems that affect the policies and programs of CNA members and stakeholders.
- Propose, perform, and coordinate reviews and analysis of climate plan-related federal, and to a lesser degree, provincial and international regulatory and policy initiatives, providing options and recommendations for issue resolution to CNA management and members.

### **Regulatory Affairs:**

The Regulatory Affairs role has two distinct but related elements: the legislation, regulations, and policies at the federal and to a lesser degree provincial and international levels, which are relevant to the nuclear industry; and the licensing, permits and regulations that govern the sector under the Canadian Nuclear Safety Commission (the nuclear energy regulator). In this role you will:

- Actively monitor and collate information on international, federal, and provincial legislative, regulatory and policy developments on electricity, environment, and other issues important to the nuclear industry.
- Collaborate with other industry associations to develop and align positions on legislative, regulatory and policy issues.
- Write, edit, and review regulatory updates, position papers, correspondence, and submissions to government.
- Prepare materials in support of Canadian Nuclear Safety Commission (CNSC) Committee hearings and other presentations (e.g., written submissions, Qs and As, speaking notes, etc.).
- Support member companies with their licensing/permitting applications to the CNSC.

### **In both the policy and regulatory roles, you will:**

- Identify, develop, and maintain key strategic relationships with governments (elected officials and departmental officials) and key stakeholders, including indigenous peoples.
- Meet, consult, negotiate and correspond with government officials, member organization representatives, and other stakeholders to explain and receive comment on policy proposals and implementation impacts.
- Proactively identify, scope, and carry out research projects.
- Write clear and concise reports; summaries; and briefing notes on complex issues for the CNA senior leadership and to update member companies.
- Track and report on metrics to measure task outcome success.



## WHAT WE ARE LOOKING FOR:

The nuclear industry is heavily regulated. If you have significant experience providing legislative, regulatory and policy analysis and advice in a regulatory agency, a regulated industry, or a membership association it will advance your onboarding process greatly. It will be important for us to know about your experience with climate change policies and knowledge of the nuclear sector.

## WHAT YOU WILL BRING:

The Senior Advisor, Policy and Regulatory Affairs will possess an undergraduate degree in engineering, business, law, public administration, environmental science, political science, economics, or another relevant discipline. You will have a minimum of seven (7) years relevant and progressive experience in a field related to public policy, environment, energy, public administration, or economics in a policy, regulatory, and/or a legislative environment. Other requirements you will bring to the role include:

- Experience conducting independent research and providing analysis and advice on complex issues.
- Experience meeting, consulting, and corresponding with government officials and relevant stakeholders.
- Experience managing and leading collaborative working groups.
- Significant knowledge of Canada's Climate Action Plan, and energy sector implications.
- Knowledge of environmental and other key federal legislation, regulations and policies affecting industry.
- Established relationships within the energy sector including utilities, the nuclear supply chain, Natural Resources Canada, and familiarity with CNA Member organizations.
- Strong technical skills working with a variety of databases, online platforms such as Office 365 (Microsoft Word, Excel, and PowerPoint).

The following are considered assets:

- Prior experience working for industry, and/or a trade association.
- Knowledge of the nuclear industry, past, present, and future.
- Prior experience working with the CNSC.
- Ability to speak, read and write in both official languages



## LOCATION

This position will be in Ottawa, Ontario in our office co-located with Electricity Canada at 275 Slater St. However, we are open to discussing the option to work remotely within Canada. The office is working on a hybrid model and we're following public health guidelines. To ensure the health and safety of the Electricity Canada/CNA offices, there is a mandatory vaccine policy in effect.

There is a possibility of travelling with this role, so you will need to maintain a current and valid passport.

## TO APPLY:

If this opportunity intrigues you and relates to your experience, then we want to hear from you. Please take the time to tell us about yourself in a cover letter – we want to hear your story – your background, your accomplishments, and why this role is a good fit for you, and your career at this time.

We offer a competitive compensation package including health/dental benefits, life insurance, a matching RSP program, vacation, and additional paid time off over the holidays in December. The CNA is committed to providing an inclusive and barrier-free recruitment process and work environment. We are an equal opportunity employer, and we are seeking qualified applications from employment equity groups including but not limited to Indigenous peoples, women, people of colour, people with disabilities, and members of LGBTQ+ communities such as queer, transgender, non-binary, and gender-variant individuals.

You must be legally allowed to work in Canada to be eligible for this position. Please note that all applications will be acknowledged. Those selected for an interview will be contacted directly. The posting will remain active on our website until our search process is complete. We anticipate the first/ round of interviews to begin mid-July 2022.

Please contact us in confidence and provide notice in advance if you require accommodations at any stage of the recruitment process. All requests for accommodation will be considered in a fair and objective manner that will ensure applicants are treated with respect and dignity. Please submit your cover letter and résumé using our [online portal](#). For any questions or to request an accommodation, please [contact us](#).

