



Student Participation Conference Details & Information Package

1. Starting Your Nuclear Career – mandatory student event

- The career information seminar will take place on Wednesday, February 26 from 15:00 to 17:00 in the Oak Room at the Westin Hotel. To get there, you will go past the front desk in the Westin Ottawa lobby and down the stairs to the Executive Level.
- The seminar will feature a panel of industry professionals who will share their career experiences. This will be followed by a resume and jobs presentation from two Lee Hecht Harrison (LHH) (Booth #302) representatives.
- An LHH rep will offer resume reviews, so be sure to bring a few copies of your resume!

2. Career fair booths

- Several of our exhibitors have recruiting on their minds, so don't be shy about asking.
- Bruce Power (Booth #336), OPG (Booth #335) and Kinectrics (Booth #333) all have dedicated recruitment booths, so definitely stop by to learn more.
- **Note:** Although these companies have career fair booth, they will mostly be informing students about the types of jobs they offer, what time of year is best to apply and what you can expect. Most will not be accepting resumes but will direct you to their online applications.

3. Welcome reception and trade show reception

- The welcome reception is from 18:00 to 20:30 in the Confederation Ballroom (fourth floor) on Wednesday, February 26. This is a great networking event — so don't miss it!
- The trade show reception takes place on Thursday from 17:00 to 19:30 and involves two prize draws — one on Thursday and one on Friday morning. Remember to read the rules in the pocket program found in your conference badges or on our event mobile app.

4. Parking / receipt reminder

- If you drove to Ottawa, please ensure you keep the parking receipt to claim mileage for your trip.
- We cannot stress this enough: **save all your itemized receipts** to claim them on your expense form after the conference.

5. Meals

- All meals will be provided throughout the conference. Should additional meals be required while travelling, they will be reimbursed with itemized receipts up to a maximum of \$15 per day of travel. **Note:** We do not subsidize alcoholic beverage purchases.

6. Accommodations

Novotel Hotel, 33 Nicholas Street

- **Note:** Accommodations during the conference are NOT provided for in-town students (for example, University of Ottawa or Carleton University).
- Check-in (February 26): The hotel check-in time is 15:00; however, you are advised to go to the hotel earlier as a room may be available. If your room is unavailable, the hotel will store your luggage, so you can head over to the Westin for the student event.
- **Note:** If you have not indicated on your student information form that you are arriving on Tuesday due to travel considerations, you are scheduled to check-in on Wednesday, February 26. Only eligible students can check-in on Tuesday, February 25.
- Check-out (February 28): The hotel check-out time is 12:00. The CNA will not cover the cost of any additional night stays. To check-out on time, you may wish to store your luggage at the front desk in the morning, until the end of the conference on Friday at 13:00.

7. Registration

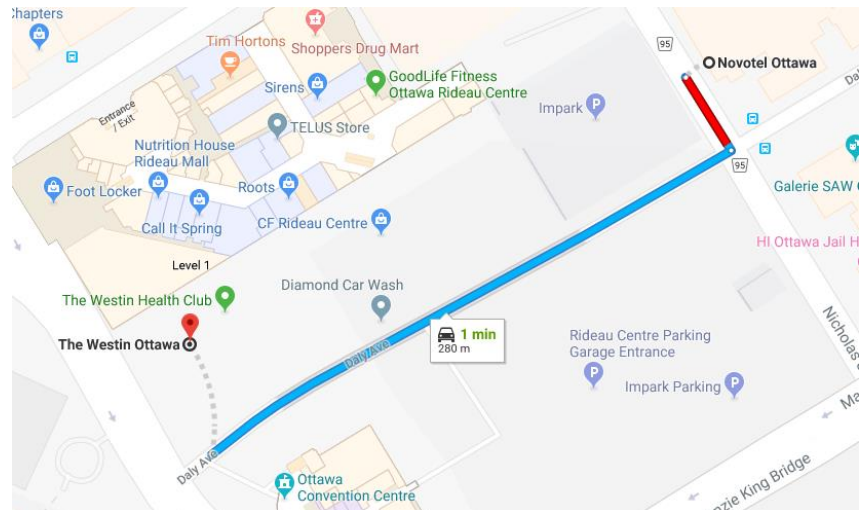
Westin Hotel, 11 Colonel By Drive

- Conference registration will take place on Wednesday, February 26, on the fourth floor of the Westin Hotel, between 12:00 and 20:30.
- As part of the Student Participation Program, you can pick up your badge prior to the Starting Your Nuclear Career session, in the Oak room on the Executive Level of the Westin at 15:00.

8. Contact Information

Novotel Hotel
33 Nicholas Street
(613) 210-3033

Westin Hotel
11 Colonel By Drive
(613) 560-7000



Questions during the
conference?

Should you have any questions during the conference, please go to the registration desk to speak to Angela Reid or call either of us directly.

Angela Reid
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