

cna2019

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Student Participation Program – Information Package

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1. Student Participation Program Conference Details

a. Starting your nuclear career – Mandatory student event

- The Career information seminar will take place on Wednesday, February 27 from 15:00 to 17:00, in the “Les Saisons” room at the Westin Hotel (third floor). It will feature professionals in the industry with tips and tricks for you and a resume review from an Ian Martin Group representative.
- A rep from Ian Martin Group (Booth #208) will be offering one-on-one resume reviews so be sure to **bring copies of your resume!**

b. Career fair booths

- Several of our exhibitors have recruiting on their minds so don't be shy about asking.
- Bruce Power (Booth #326) and OPG (Booth #334) both have dedicated recruitment booths so definitely stop by to learn more.

c. Welcome reception and trade show reception

- The welcome reception is from 18:00 to 20:30 in the Confederation Ballroom (fourth floor) on Wednesday, February 27. This is a great networking event – so don't miss it!
- The trade show reception takes place on Thursday from 17:00 to 19:30 and involves two prize draws – one on Thursday and one on Friday morning. Remember to read the rules in the pocket program found in your conference badges or on our event mobile app!

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d. Parking / Receipt Reminder

- If you drove your own vehicle to Ottawa, please ensure you keep the parking receipt in order to claim mileage for your trip.
- We cannot stress this enough: save all of your itemized receipts in order to claim them on your expense form after the conference.

e. Meals

- All meals will be provided throughout the conference. Should additional meals be required while travelling, they will be reimbursed with itemized receipts up to a maximum of \$15 per day of travel. Please note: we do not subsidize alcoholic beverage purchases.
- Students arriving on Tuesday, February 26 due to travel considerations may expense meals on this day as well.

2. Accommodations (Novotel Hotel, 33 Nicholas Street)

NOTE: Accommodations during the conference are NOT provided for in-town students (University of Ottawa and/or Carleton University)

- **Check-in (February 27):** The hotel check-in time is 15:00; however, you are advised to go to the hotel earlier as a room may be available. If your room is unavailable at the time of arrival, the hotel will provide you with storage for your luggage, so you can head over to the Westin for the student event.
- **Note: If you have not informed CNA that you are arriving on Tuesday by email or on your student information form due to travel considerations, you are scheduled to check in on Wednesday, February 27. Only eligible students can check-in Tuesday, February 26.**
- **Check-out (March 1):** The hotel check-out time is 12:00. The CNA will not cover the cost of any additional night stays. In order to check out on time, you may wish to store your luggage at the front desk in the morning, until the end of the conference on Friday at 13:00.

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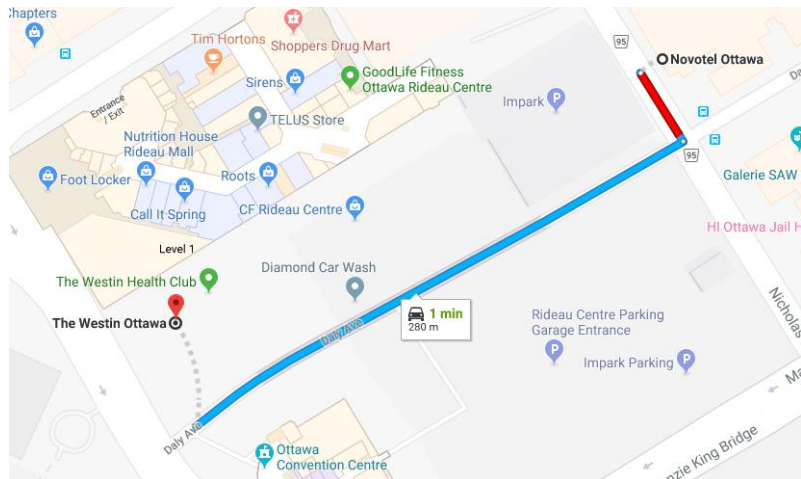
3. Registration (Westin Hotel, 11 Colonel By Drive)

- Conference registration will take place on Wednesday, February 27, on the fourth floor of the Westin Hotel, between 12:00 and 20:30.
- As part of the Student Participation Program you are required to register prior to the 'Starting your nuclear career' session, in the "Les Saisons" room on the third floor of the Westin at 15:00.

4. Contact Information

Novotel Hotel
33 Nicholas Street
(613) 210-3033

Westin Hotel
11 Colonel By Drive
(613) 560-7000



Questions during the conference?

Should you have any questions during the conference, please go to the registration desk to speak to Angela Reid or call either of us directly.

Angela Reid
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613-853-3889

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